

CREEKSIDE APARTMENTS

Phone: (252) 331-2132

Fax: (252) 335-5545

Application for Residency

1. PLEASE PRINT CLEARLY. Complete application in its entirety. Incomplete applications will not be processed.
2. Submit a \$30 non-refundable Application Fee payable to Creekside Apartments in the form of money order or cashiers check. No personal checks or cash accepted.
3. Each occupant over 18 YOA must submit separate application & fee.
4. Copy of most recent pay stub or most recent LES for Military applicant is required with application.
5. Copy of valid Drivers License, Military ID, State ID if applicable, is required with application.
6. Read and sign bottom of application.

APPLICANT:

Name: (Last) _____ (First) _____ (MI) _____ Home Phone #: _____
Social Security #: _____ Date of Birth: _____
Drivers License #: _____ State Issued: _____ Expiration Date: _____
Occupation _____ Gross Annual Income _____
Employer _____ Supervisor _____ Phone _____

Co-Applicant (Last) _____ (First) _____ (MI) _____ Home Phone #: _____
Social Security # _____ Date of Birth _____
Drivers License #: _____ State Issued: _____ Expiration Date: _____
Occupation _____ Gross Annual Income _____
Employer _____ Supervisor _____ Phone _____

Vehicles that will be parked on premises:

Vehicles	Year	Type	Model	Color	License #	State
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Tenant decals will be issued for all vehicles listed above. Vehicles not listed & without a required decal will be subject to towing.

LIST OTHERS WHO WILL RESIDE IN APARTMENT (Occupants 18 years of age or older must be signatory to Rental Agreement. The maximum number of occupants allowed for a two bedroom unit is FOUR (4) and a three bedroom is SIX (6). Occupancy of the apartment by anyone other than approved applicants and occupants listed below constitutes a breach of the Lease and will result in lease termination and legal action. Will there be any other occupants in the apartment? Yes / No If yes, please list below:

Full Legal Name	Soc. Sec. #	Relationship to Applicant	DOB	Annual Income	Occupation
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

APPLICANT INFORMATION:

PRESENT ADDRESS:

Street _____ Apt. # _____ City _____ State _____ Zip _____
Rent or Own _____ Dates _____ Monthly Payment _____
Landlord/Lender Name _____ Phone # _____
Landlord/Lender Address _____

PREVIOUS ADDRESS:

Street _____ Apt. # _____ City _____ State _____ Zip _____
Rent or Own _____ Dates _____ Monthly Payment _____
Landlord/Lender Name _____ Phone # _____
Landlord/Lender Address _____

CURRENT EMPLOYER:

Name _____ Phone # _____ Supervisor _____
Street _____ Suite # _____ City _____ State _____ Zip _____
Employment Date _____ Position _____ Annual Salary _____

PREVIOUS EMPLOYER:

Name _____ Phone # _____ Supervisor _____
Street _____ Suite # _____ City _____ State _____ Zip _____
Employment Date _____ Position _____ Annual Salary _____

OTHER INCOME:

Type of Income

Source

Gross Annual Amount

RELATIVES/EMERGENCY CONTACT (NOT RESIDING WITH YOU):

Name _____ Relationship _____ Phone # _____
 Address _____ City _____ State _____ Zip _____
 Name _____ Relationship _____ Phone # _____
 Address _____ City _____ State _____ Zip _____

This is to inform you that as part of our procedure for processing your application, an Investigative Consumer Report may be prepared whereby information is obtained through personal interviews with your landlord, employer, or others with whom you are acquainted. This inquiry includes information as to your character, general reputation, personal characteristics, mode of living, credit report and criminal background report. Applicant acknowledges that this application is preliminary only and involves no obligation of the Landlord or its Agent to approve this application or to deliver occupancy of the proposed premises.

Have you ever been evicted from your home/apartment? If Yes, explain _____
 Has a judgment ever been filed against you for non-payment of debts or rent? If Yes, explain _____
 Do you have a police record? If Yes, explain _____
 Have you ever been arrested and/or convicted of a misdemeanor, felony or a sexual offense? If Yes, explain _____

BY SIGNING THIS APPLICATION, YOU DECLARE THAT ALL OF YOUR RESPONSES ARE TRUE AND COMPLETE AND AUTHORIZE LANDLORD OR ITS AGENT TO VERIFY THIS INFORMATION THROUGH REFERENCE CHECKS, CREDIT CHECKS, CRIMINAL BACKGROUND CHECKS AND ANY OTHER MEANS AVAILABLE TO THE LANDLORD OR ITS AGENT.

UPON DISCOVERY OR DETERMINATION, IN LANDLORD OR ITS AGENTS SOLE DISCRETION, THAT ANY OF THE STATEMENTS MADE ABOVE ARE FALSE OR MISLEADING, LANDLORD OR ITS AGENT MAY REJECT THE APPLICATION AND APPLICANT WILL FORFEIT ALL FEES. FALSE OR MISLEADING INFORMATION THAT BECOMES EVIDENT AFTER THE APPLICANT IS APPROVED OR HAS MOVED INTO AN APARTMENT CONSTITUTES A BREACH OF THE LEASE BY THE APPLICANT OR TENANT AND LANDLORD OR ITS AGENT MAY TERMINATE THE LEASE AT LANDLORD'S OR ITS AGENT'S DISCRETION AND COLLECT DAMAGES. FALSE OR MISLEADING INFORMATION MAY ALSO CONSTITUTE FRAUD OR ANOTHER CRIMINAL OFFENSE AND WILL BE REPORTED TO THE APPROPRIATE AUTHORITIES.

APARTMENT RENTAL RATE, FEES AND DEPOSITS ARE BASED ON THE RATES IN EFFECT AS OF THE START DATE OF THE LEASE, NOT THE DATE OF APPLICATION.

IN ORDER TO HOLD AN APARTMENT, THE FULL APPLICATION FEE, ADMINISTRATIVE FEE AND REQUIRED SECURITY DEPOSIT MUST BE SUBMITTED. EACH MUST BE SUBMITTED WITH SEPARATE MONEY ORDER OR CASHIER CHECK. THE APPLICANT ACKNOWLEDGES AND AGREES THAT THE SECURITY DEPOSIT AND ALL FEES PAID WITH THIS APPLICATION WILL BE HELD BY LANDLORD OR ITS AGENT IN THEIR ACCOUNT. IN THE CASES WHERE AN ADDITIONAL SECURITY DEPOSIT IS REQUIRED, APPLICANT HAS 24-HOURS FROM NOTIFICATION TO DELIVER THE ADDITIONAL DEPOSIT TO THE LANDLORD OR ITS AGENT OR THE APARTMENT BEING HELD FOR THE APPLICANT WILL BE MADE AVAILABLE TO OTHER APPLICANTS. IF AN APPLICANT FAILS TO MOVE-IN FOR ANY REASON AFTER THE APPLICATION HAS BEEN APPROVED AND THE APARTMENT HAS BEEN HELD FOR THE APPLICANT, THE ENTIRE AMOUNT OF THE APPLICATION FEE, ADMINISTRATIVE FEE AND SECURITY DEPOSIT WILL BE APPLIED TOWARDS DAMAGES SUFFERED BY THE LANDLORD. TENANT ACKNOWLEDGES THAT LANDLORD OR ITS AGENT WILL NOT BE HELD RESPONSIBLE FOR DELAYS CAUSED BY HOLDOVER TENANTS OR DELAYS DUE TO EXCESSIVE DAMAGES TO THE APARTMENT CAUSED BY PRIOR TENANT.

APPLICANT ACKNOWLEDGES THAT LANDLORD AND ITS AGENT ADVISES TENANTS TO HAVE RENTER'S INSURANCE PRIOR TO MOVING INTO AN APARTMENT.

APPLICANT ACKNOWLEDGES THAT LANDLORD AND ITS AGENT COOPERATES WITH LAW ENFORCEMENT OFFICIALS IN EXECUTION OF THEIR DUTIES.

 Signature _____ Print Name _____ Date _____

 Signature _____ Print Name _____ Date _____

Address Of Apartment & Unit # to Reserve _____ Mo. Rent _____ Security Deposit _____
 Date to Reserve Unit _____